

REGULAR COUNCIL MEETING

A G E N D A

TOWN OF CHINCOTEAGUE

October 1, 2007 - 7:30 P.M. - Council Chambers - Town Hall

CALL TO ORDER

INVOCATION BY COUNCILMAN HOWARD

PLEDGE OF ALLEGIANCE

OPEN FORUM / PUBLIC PARTICIPATION

AGENDA ADDITIONS/DELETIONS AND ADOPTION:

1. Consider Adoption of the Minutes
 - Regular Council Meeting of September 20, 2007 (Page 2 of 31)
2. Accomack County Board of Supervisors Update (Honorable Wanda Thornton)
3. The Public Works Committee Report of September 11, 2007 (Councilman Wolffe) (Page 26 of 31)
4. Budget and Personnel Committee Report of September 18, 2007
The following action by the Committee occurred and will need to be acted upon:
 - Consider changes to the Code (Section 46-17) for Trash Fee Relief (Page 28 of 31)
5. Recreation and Community Enhancement Committee Report of September 18, 2007
(Councilwoman Speidel) (Page 30 of 31)
6. Mayor & Council Announcements or Comments
(Note: Roberts Rules do not allow for discussion under comment period)

ADJOURN:

**MINUTES OF THE SEPTEMBER 20, 2007
CHINCOTEAGUE TOWN COUNCIL MEETING**

Council Members Present:

John H. Tarr, Mayor
Anita Speidel, Vice Mayor
Nancy B. Conklin, Councilwoman
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman
E. David Ross, Councilman

Council Members Absent:

Glenn B. Wolfe, Councilman

Call to Order

Mayor Tarr called the meeting to order at 7:30 p.m.

Invocation

Councilman Ross offered the invocation.

Pledge of Allegiance

Mayor Tarr led the Pledge of Allegiance.

Special Presentation

Mayor Tarr presented Mrs. Linda Ryan of the Island Library with a check from the Town of Chincoteague in the amount of \$5,000 for the library expansion project.

Open Forum/Public Participation.

- Mrs. Ginny Van Dame expressed concern over the boat at Memorial Park that is used as playground equipment. The boat is currently boarded up and has yellow caution tape around it. She thinks it is a unique piece of equipment that is very popular especially with her grandchildren. She would like to see it back in operation. She also was concerned over the graffiti in the park, and how people would have such little respect for public property was upsetting.

1. Approval of the Minutes of the September 20, 2007 Council Meeting.

Councilwoman Conklin motioned, seconded by Councilman Howard, to approve the minutes of September 20, 2007, as corrected. Correct page 3 of agenda packet, last bullet delete the word "personal," page 7 number 4 first sentence include "Susan Dukes," and page 11 number 7C last paragraph replace "road" with "drive." The motion was unanimously approved.

2. Consider a Temporary Pump and Haul at the Old NAPA Store for the YMCA.

Carlton Leonard spoke for the YMCA and stated that the YMCA has been looking for a building and has run into several road blocks, mainly with the health department. He mentioned that if the Town of Chincoteague would consider a temporary pump and haul for the old NAPA building than they would be able to use that facility. Councilman Ross voiced concerns with the house that shares the septic system and Mr. Leonard expressed that the YMCA would pay for all pump and hauls. It was also mentioned that pump and hauling would only be a short term condition and last until the YMCA moves out of the facility. Staff prepared an ordinance reflecting the ordinance that had been done for the library and harbor.

Councilwoman Conklin made the motion seconded by Councilwoman Richardson to adopt the following ordinance to allow for a pump and haul for the YMCA at the old NAPA store. The motion was unanimously approved.

**AN ORDINANCE
AUTHORIZING THE PUMPING & HAULING OF SEWAGE
FROM THE HABECK & HOFFMAN, LLC / NAPA PROPERTY**

WHEREAS, the Chincoteague YMCA located at 6436 Church Street, hereinafter referred to as the Habeck & Hoffman, LLC / NAPA property, is not able to obtain sewage disposal by septic system or by a central sewage system approved by the Accomack County Health Department; and

WHEREAS, the Town of Chincoteague, Inc., hereinafter referred to as the Town, is authorized by Virginia Sewage Handling and Disposal Regulations to enter into and to guarantee a contract providing for the pumping and hauling of sewage; and

WHEREAS, the Town is authorized by Section 15.2-1102 of the Code of Virginia to enact legislation it deems expedient to secure and promote the health, safety and general welfare of the inhabitants of the Town; and

WHEREAS, the Town Council finds that the regulated pumping and hauling of sewage from the Habeck & Hoffman, LLC / NAPA property, where central sewage treatment is unavailable and a sanitary septic system cannot lawfully be installed, is conducive to the health, safety and general welfare of the Town.

NOW, THEREFORE, be it ordained and enacted by the Town Council:
SECTION 1. The Town is hereby authorized to enter into a contract containing such terms and conditions as it deems appropriate, and to execute such other documents as may be necessary to permit the permanent pumping and hauling of sewage when authorized by the Town from the Habeck & Hoffman, LLC / NAPA property by a private contractor holding a valid sewage hauling permit according to the circumstances and under the conditions set out in Sections 2 and 3 below. The Town's Mayor or its manager may act in the Town's behalf in concluding the terms of such a contract and in obtaining Accomack County or Virginia Health Department approval. No such contract shall be deemed concluded or impose any obligation upon the Town unless and until ratified or approved by the Virginia Department of Health.

SECTION 2. The contract shall provide that the contractor agrees to pump out and remove sewage from the Habeck & Hoffman, LLC / NAPA property when requested by the Town. The Town agrees to have reasonable notice given and the contractor agrees to respond promptly to any request authorized by the Town. The Town agrees to have this service paid at the rate as agreed to by the Town and the contractor.

SECTION 3. The contract entered into by the Town pursuant to this ordinance shall provide that the contract shall terminate upon willful violation of Health Department regulations in connection with the pumping and hauling by the contractor, connection to a central sewage treatment system, or a sewage system becoming available to the Town.

Adopted September 20, 2007
Date

Mayor

Attest _____
Town Manager

3. *A & N Electric Cooperative (ANEC) Presentation.*

Mr. Vernon N. Brinkley, President and CEO of A & N Electric Cooperative was in attendance to present information on his coop and to answer any questions the public or Council might have. Mr. Brinkley hopes to complete the final transaction between ANEC and Delmarva Power by December 1, 2007. ANEC moved into a new facility in 2005 anticipating corporate growth not realizing at the time the magnitude of growth that there is going to be shortly. On the day of the takeover there will be a 2.4% rate reduction for residential accounts that were previously under Delmarva Power.

The service department is a concern for many people. Mr. Brinkley stated that the service department will be fully manned in case of emergencies. Another concern he sees on Chincoteague is that there needs to be tree trimming in some of the right-of-ways and that will be started when the leaves are off the trees. There are also a number of poles on Chincoteague that need to be replaced because they are rotting.

There were additional concerns from the Mayor and the Town Manager about what happens when there is a hurricane or significant storm event. Mr. Brinkley stated that ANEC will pre-position a bucket truck and a line truck on the Island when there is an impending storm; however when the storm is there ANEC crews will not work because it is too dangerous. The concern was raised that if they did not station people on Chincoteague and the causeway was closed they would have no one on the Island. Mr. Brinkley stated that ANEC has a fleet that they could deploy, if necessary. The crews are scheduled to report to Tasley each day.

Mr. Brinkley asked for a letter of support to the State Corporation Commission for ANEC.

Councilwoman Conklin asked if there will be someone answering the phones on a daily basis? Mr. Brinkley stated that one of the main goals of ANEC is to provide good customer service, in doing so they will try to have someone answering the phones at all times. When

there is an overload of calls there is a support company that will serve as an auxiliary for ANEC in answering calls.

Mr. John H. Howard stated that he has concerns over getting a franchise agreement after purchasing something. Also if ANEC is not going to have a crew stationed up north the businesses in the Town will suffer.

Councilwoman Richardson stated that during previous storms Delmarva Power had some of their crew stationed in hotels on the Island. It does not sound like ANEC is planning on doing that. Mr. Brinkley stated that if there is a downed wire they will be able to take a circuit out remotely from Tasley.

Mr. Charlie Birch asked if the Council could write some things down that would benefit the community and use them as leveraging tools before reaching a franchise agreement or writing a letter of support for ANEC.

Vice Mayor Speidel asked if ANEC will be transitioning Delmarva Power crews over to their staff. Mr. Brinkley stated that ANEC has offered all Delmarva Power employees a position with the Co-op. So far four are coming over.

Mayor thanked Mr. Brinkley for coming.

4. *Budget and Personnel Committee Report of August 28, 2007*

Councilwoman Conklin Presented the following report:

TOWN OF CHINCOTEAGUE, INC. FY'07 PROPOSED BUDGET AMENDMENT

<u>REVENUES</u>	<u>INCREASE/ (DECREASE)</u>	<u>EXPENDITURES</u>	<u>INCREASE/ (DECREASE)</u>
TAXES, PENALTY, INTEREST	\$18,728	GENERAL GOVERNMENT	
MEALS TAX	-\$52,732	SALARIES & BENEFITS	-\$34,561
BANK FRANCHISE TAX	\$12,478	EXPENSES	\$243,711
SALES TAX	\$9,604	CAPITAL IMPROVEMENTS	-\$21,185
BUSINESS LICENSE	-\$1,388	PUBLIC WORKS ADMINISTRATION	
UTILITIES TAX	\$9,827	SALARIES & BENEFITS	-\$22,690
TRANSIENT OCCUPANCY TAX	-\$17,439	EXPENSES	\$5,564
FINES	-\$3,683	FACILITIES DIVISION	
INTEREST	\$22,885	SALARIES & BENEFITS	-\$17,924
BUILDING PERMITS	\$29,543	EXPENSES	\$9,441
FIRE PROGRAMS	\$3,471	CAPITAL IMPROVEMENTS	-\$35,014
REVENUE SHARING - USFWS	-\$3,700	ROADS DIVISION	
MISCELLANEOUS INCOME	-\$2,505	SALARIES & BENEFITS	-\$2,665
911 LOCAL TAX	-\$22,118	EXPENSES	\$58,827
POLICE DONATIONS/GRANTS	\$30,409	POLICE DEPARTMENT	
E911 DISPATCH REVENUE	\$2,525	SALARIES & BENEFITS	-\$61,727

VDOT MAINTENANCE FUNDS	-\$2,463	EXPENSES	\$14,084
DMV AGENCY COMPENSATION	\$1,604	CAPITAL IMPROVEMENTS	\$156
CDBG BROADBAND PLAN GRANT	\$12,750	EMERGENCY DISPATCH	
TRANSFER FR BOAT RAMP REPAIRS	-\$38,975	SALARIES & BENEFITS	-\$49,047
TRANSFER FROM GEN. FUND SAV	\$140,000	EXPENSES	-\$6,049
TRANSFER FR MOSQUITO CONTROL	-\$67,900		
TOTAL GENERAL FUND REV AMEND	\$80,921	TOTAL GENERAL FUND EXP AMEND	\$80,921
MAIN STREET PROJECT GRANTS	-\$312,199	MAIN STREET	
PROGRAM INCOME	-\$5,443	EXPENSES	-\$11,448
LOAN POOL REPAYMENT	\$1,023	CAPITAL IMPROVEMENTS	-\$368,171
TRANSFER FROM GENERAL FUND	-\$63,000		
TOTAL MAIN STREET REV AMEND	-\$379,619	TOTAL MAIN STREET EXP AMEND	-\$379,619
HARBOR RENT	\$1,834	HARBOR SALARIES & BENEFITS	-\$12,166
SUBLEASES/LOADING DOCK/STORAGE	\$1,463	EXPENSES	\$3,533
HARBOR INTEREST	\$6,968	CAPITAL IMPROVEMENTS	-\$57,102
VA PORT AUTHORITY GRANT	-\$76,000		
TOTAL HARBOR REVENUE	-\$65,735	TOTAL HARBOR EXPENSES	-\$65,735
TROLLEY GRANTS	\$44,423	TROLLEY SALARIES & BENEFITS	-\$22,539
TRANSFER FROM GENERAL FUND	\$14,230	EXPENSES	\$48,808
		CAPITAL IMPROVEMENTS	\$32,384
TOTAL TROLLEY REVENUE	\$58,653	TOTAL TROLLEY EXPENSES	\$58,653
WATER RENT	-\$51,974	WATER FUND	
WATERLINE EXTENSIONS	-\$5,532	SALARIES & BENEFITS	-\$24,778
SERVICE CONNECTIONS	-\$15,221	EXPENSES	\$4,136
INTEREST ON WATER RESERVE	\$6,523	CAPITAL IMPROVEMENTS	\$63,472
MISCELLANEOUS INCOME	-\$1,000		
AVAILABILITY FEES	-\$166,600		
TRANSFER FROM WATER RESERVE	\$36,634		
TRANSFER FROM GENERAL FUND	\$240,000		
TOTAL WATER FUND REVENUE	\$42,830	TOTAL WATER FUND EXPENSES	\$42,830
TOTAL ALL REVENUES	-\$262,950	TOTAL ALL EXPENDITURES	-\$262,950

A. Fiscal Year '07 Budget Amendment.

An overview of the actual revenues and expenditures for the Town's FY'07 was presented and reviewed. It appears that overall the Town was under budget by \$262,950. Councilman Wolffe moved, seconded by Vice Mayor Speidel to forward the budget amendment to Council for consideration. The motion of unanimously approved.

B. Consider a Tool Allowance for the Mechanic Position.

Public Works Director Cosby asked that a tool allowance be considered for the mechanic position. The mechanic is furnishing the majority of his tools and the allowance would compensate for this use of his tools. It would also allow the mechanic to purchase new tools to expand the capabilities of in-house work. Public Works Director Cosby suggested an allowance of \$500 per year paid in quarterly increments of \$125.

The Committee agreed to give the Mechanic \$500 per year in quarterly increments of \$125 as a tool allowance.

C. Discuss Chincoteague Recreation & Convention Center Authority Funding.

Chairwoman Conklin stated that the Authority has not been receiving their check from the Town in a timely manner and has asked that staff correct this situation. The check is due to the Authority the first accounts payable run at the beginning of each month.

D. Closed Meeting in Accordance with Sec. 2.2-3711(A) (1) of the Code of Virginia to Discuss Personnel Matters.

Councilman Wolffe moved, seconded by Vice Mayor Speidel to convene a closed meeting under Section 2.2-3711(A) (1) of the Code of Virginia to discuss personnel matters.

Unanimously approved.

Councilman Wolffe moved, seconded by Councilwoman Conklin to reconvene in regular session. Unanimously approved.

Councilman Wolffe moved, seconded by Vice Mayor Speidel to adopt a resolution of certification of the closed meeting.

WHEREAS, the Budget and Personnel Committee of the Chincoteague Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A)(1) of the Code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Budget and Personnel Committee of the Chincoteague Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

VOTE: Ayes- Conklin, Speidel, Wolffe

Nays- None

Absent- None

Councilwoman Speidel made a motion to adopt the report, seconded by Councilman Howard. The motion was unanimously approved.

- ***Consider the Proposed Budget Amendment for FY "07"***

Councilman Howard made a motion to adopt the fiscal year 2007 budget amendment, seconded by Councilwoman Conklin. The motion was unanimously approved.

GENERAL FUND

ACCOUNT	DESCRIPTION	FY 07 BUDGET	YEAR TO DATE TOTALS	BUDGET AMEND
<u>EXPENDITURES</u>				
GENERAL GOV'T				
	SALARIES			
105010.0101	MAYOR	\$4,800	\$4,800	
105010.0102	COUNCIL	\$23,040	\$23,040	
105010.1001	TOWN OFFICE STAFF	\$335,479	\$309,037	-\$26,442
105010.1002	EMERG MED TECHS STAFF	\$108,868	\$110,004	\$1,136
105010.1003	OVERTIME	\$17,000	\$18,468	\$1,468
	TOTAL	\$489,187	\$465,349	
	BENEFITS			
105020.2001	SOCIAL SECURITY	\$37,423	\$33,554	-\$3,869
105020.2101	HOSPITALIZATION	\$37,368	\$33,523	-\$3,845
105020.2102	BLOOD BANK	\$100	\$50	
105020.2103	UNEMPLOYMENT/TOWN	\$6,500	\$5,675	-\$825
105020.2201	RETIREMENT	\$20,619	\$18,795	-\$1,824
105020.2202	VSRS/LIFE INSURANCE	\$2,169	\$1,809	-\$360
	TOTAL	\$104,179	\$93,406	
	EXPENSES			
105030.3100	BANK CHARGES	\$1,000	\$608	-\$392
105030.3101	BUILDING ADMIN EXPENSE	\$200	\$0	-\$200
105030.3102	CLEANING	\$9,000	\$8,940	
105030.3103	PLANNING COMMISSION	\$100	\$10	
105030.3104	BOARD OF ZONING APPEALS	\$100	\$29	
105030.3105	BUILDING PERMIT SURCHARGE	\$500	\$1,426	\$926
105030.3106	BOARD OF BLDG CODE APPEAL	\$50	\$0	
105030.3107	EMERGENCY MED. CLOTHING	\$1,500	\$1,080	-\$420
105030.3108	EMS CELL ALLOWANCE	\$0	\$600	\$600
105030.3401	INSURANCE	\$85,000	\$79,214	-\$5,786
105030.3501	AUDITING	\$13,950	\$14,700	\$750
105030.3601	DONATIONS	\$6,000	\$5,850	
105030.3701	TRF.TO CIVIC CENTER (TO)	\$86,250	\$98,642	\$12,392
105030.3705	TOURISM-5%CHAMBER 5%CIVIC	\$43,200	\$38,980	-\$4,220
105030.4030	ANPDC MEMBERSHIP	\$7,000	\$7,000	
105030.4301	SCHOLARSHIP	\$1,000	\$1,000	

105030.4401	OFFICE SUP./PUBLICATIONS	\$9,000	\$10,812	\$1,812
105030.4402	OFF.EQUIP/SOFTWARE MAINT.	\$14,000	\$16,789	\$2,789
105030.4403	POSTAGE	\$10,000	\$9,513	-\$487
105030.4404	TAX BILLS & CONVERSION	\$1,000	\$0	-\$1,000
105030.4501	MOTOR VEHICLE LICENSE	\$2,200	\$2,050	
105030.4801	TRAVEL & TRAINING	\$3,800	\$1,518	-\$2,282
105030.4901	MAYORS EXPENSE	\$300	\$213	
105030.4902	COUNCILS EXPENSE	\$500	\$374	
105030.4903	TOWN MANAGERS EXPENSE	\$250	\$40	
105030.5101	ATTORNEY/LEG.CONCONSULTANTS	\$25,000	\$19,957	-\$5,043
105030.5201	DRUG/ALCOHOL TESTING	\$1,500	\$1,927	\$427
105030.5501	CHRISTMAS DINNER	\$4,000	\$3,173	-\$827
105030.6101	DUES	\$3,000	\$2,258	-\$742
105030.6102	VML CONFERENCE	\$1,000	\$554	-\$446
105030.7101	ADVERTISING & WEBSITE	\$8,500	\$16,640	\$8,140
105030.7301	BUILDING MAINTENANCE	\$3,000	\$3,028	\$28
105030.7401	ELECTRICITY	\$14,500	\$12,636	-\$1,864
105030.7402	HEATING OIL	\$5,200	\$0	-\$5,200
105030.7601	VA FIRE PROG/CVFC	\$6,000	\$10,471	\$4,471
105030.7602	EOC OPERATIONS/TRAINING	\$1,000	\$527	-\$473
105030.7701	SPECIAL PROJECTS	\$5,000	\$3,732	-\$1,268
105030.7702	PONY PENNING EXPENSE	\$5,000	\$3,875	-\$1,125
105030.7703	DEER DE-POP PROGRAM	\$8,000	\$6,581	-\$1,419
105030.8001	LEONARD ASSISTANCE FUND	\$0	\$0	
105030.8202	TELEPHONE BILLS	\$15,000	\$11,511	-\$3,489
105030.8401	OPTIMUM CHOICE - RETIREES	\$33,243	\$37,422	\$4,179
105030.8402	INSUR-RET SPOUSES & OTHER	\$14,150	\$20,100	\$5,950
105030.8501	MISCELLANEOUS	\$5,000	\$1,350	-\$3,650
105030.8600	CEMETERY CLEANUP	\$1,500	\$1,950	\$450
105030.8800	TRANSFER TO MAIN ST. PROJ	\$63,000	\$0	-\$63,000
105030.8900	TRANSFER TO TROLLEY FUND	\$15,200	\$29,430	\$14,230
105030.8950	TRANSFER TO WATER FUND	\$0	\$240,000	\$240,000
105030.8960	TRANSFER TO GEN FUND			
	RESERV	\$0	\$49,900	\$49,900
	TOTAL	\$533,693	\$776,410	
	CAPITAL IMPROVEMENTS			
	PROPERTY ACQUISITION			
105090.9704	RESERVE	\$25,000	\$25,000	
105090.9709	OFFICE EQUIP	\$10,000	\$1,276	-\$8,724
105090.9740	BOND-SCHOOL BD PROPERTY	\$83,391	\$83,391	
105090.9750	PLANNING CONSULTANTS	\$50,000	\$37,355	-\$12,645

105090.9760	SOFTWARE	\$42,368	\$22,963	-\$19,405
105090.9770	BROADBAND PLANNING	\$0	\$19,589	\$19,589
	TOTAL	\$210,759	\$189,574	

GENERAL GOV'T TOTAL	\$1,337,818	\$1,524,739	\$187,965
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PUBLIC WORKS ADMINISTRATION

SALARIES

106010.1001	SALARIES	\$79,041	\$64,785	-\$14,256
106010.1003	OVERTIME	\$1,000	\$0	-\$1,000
	TOTAL	\$80,041	\$64,785	

BENEFITS

106020.2001	SOCIAL SECURITY	\$6,124	\$4,223	-\$1,901
106020.2101	HOSPITALIZATION	\$8,304	\$4,152	-\$4,152
106020.2201	RETIREMENT	\$3,668	\$2,287	-\$1,381
106020.2202	VSRS/LIFE INSURANCE	\$386	\$206	
	TOTAL	\$18,482	\$10,868	

EXPENSES

106030.4401	OFFICE SUPPLIES & EQUIP.	\$1,000	\$868	
106030.4701	GASOLINE/DIESEL	\$50,000	\$61,304	\$11,304
106030.4703	OIL/GREASE	\$1,500	\$1,354	
106030.4704	TOOLS/SHOP	\$1,000	\$1,079	\$79
106030.4801	TRAVEL & TRAINING	\$200	\$812	\$612
106030.5202	CLOTHING/UNIFORMS	\$6,500	\$7,725	\$1,225
106030.7301	BLDG. MAINTENANCE	\$1,500	\$323	-\$1,177
106030.7302	EQUIPMENT REPAIRS	\$10,000	\$4,922	-\$5,078
106030.7303	SAFETY	\$200	\$36	
106030.7304	VEHICLE P/M'S	\$3,000	\$2,765	
106030.7305	TIRES	\$3,000	\$667	-\$2,333
106030.7306	GARAGE SUPPLIES	\$500	\$423	
106030.7307	VEHICLE REPAIRS	\$5,000	\$6,364	\$1,364
106030.7401	ELECTRICITY	\$7,000	\$6,324	-\$676
106030.7402	LP GAS	\$2,000	\$1,283	-\$717
106030.8501	SUNDRY	\$200	\$1,161	\$961
	TOTAL	\$92,600	\$97,410	

P W ADMIN TOTAL	\$191,123	\$173,063	-\$17,126
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FACILITIES DIVISION

SALARIES				
106310.1001	SALARIES	\$155,146	\$151,005	-\$4,141
106310.1003	OVERTIME	\$2,000	\$1,091	-\$909
	TOTAL	\$157,146	\$152,096	
BENEFITS				
106320.2001	SOCIAL SECURITY	\$12,022	\$11,083	-\$939
106320.2101	HOSPITALIZATION	\$37,368	\$26,382	-\$10,986
106320.2201	RETIREMENT	\$7,199	\$6,250	-\$949
106320.2202	VSRS/LIFE INSURANCE	\$758	\$598	
	TOTAL	\$57,347	\$44,313	
EXPENSES				
106330.4100	SEASONAL DECO & BANNERS	\$5,000	\$1,449	-\$3,551
106330.4101	STREET MAINTENANCE	\$1,000	\$3,962	\$2,962
106330.4201	SIDEWALKS	\$500	\$550	\$50
106330.4202	STREET SIGNS/911	\$2,000	\$1,982	
106330.4650	TIPPING FEES	\$1,000	\$1,367	\$367
106330.4704	TOOLS	\$500	\$215	-\$285
106330.4708	MOWERS/TRIMMERS	\$500	\$451	
106330.6201	SANITATION SERVICE CONTRA	\$337,000	\$331,728	-\$5,272
106330.6202	OTHER FACILITIES EXPENSES	\$500	\$1,602	\$1,102
106330.6260	PUBLIC RESTROOM SUPPLIES	\$2,000	\$2,167	\$167
106330.6301	WEED CUTTING/SPRAYING	\$200	\$0	-\$200
106330.7302	EQUIPMENT REPAIRS	\$1,000	\$252	-\$748
106330.7401	ELECTRICITY	\$4,000	\$2,491	-\$1,509
106330.7450	STREET LIGHTS	\$52,000	\$67,393	\$15,393
106330.8501	SUNDRY	\$200	\$202	\$2
106330.8590	PARKS & REC EXPENSE	\$5,000	\$5,963	\$963
	TOTAL	\$412,400	\$421,774	
CAPITAL IMPROVEMENTS				
106390.9105	DRAINAGE	\$20,000	\$6,189	-\$13,811
106390.9300	WALK BEHIND PLANER	\$5,000	\$5,000	
106390.9610	BOAT RAMP REPAIRS	\$0	\$25,241	\$25,241
106390.9846	BASE MAPPING/GIS SYSTEM	\$2,000	\$867	-\$1,133
106390.9855	CHURCH/PENSION DRG. PROJ	\$35,000	\$0	-\$35,000
106390.9870	STREET SWEEPER PYMT	\$28,167	\$28,167	
106390.9880	SEWAGE TREATMENT STUDY	\$60,000	\$49,689	-\$10,311
	TOTAL	\$150,167	\$115,153	
FACILITIES TOTAL		\$777,060	\$733,336	-\$43,497

ROADS DIVISION

SALARIES				
106510.1001	SALARIES	\$60,630	\$62,123	\$1,493
106510.1003	OVERTIME	\$2,000	\$1,842	
	TOTAL	\$62,630	\$63,965	
BENEFITS				
106520.2001	SOCIAL SECURITY	\$4,792	\$5,082	\$290
106520.2101	HOSPITALIZATION	\$12,456	\$8,304	-\$4,152
106520.2201	RETIREMENT	\$2,814	\$2,518	-\$296
106520.2202	VSRS/LIFE INSURANCE	\$296	\$243	
	TOTAL	\$20,358	\$16,147	
EXPENSES				
106530.4101	STREET MAINTENANCE	\$8,512	\$3,097	-\$5,415
106530.4102	SNOW REMOVAL	\$2,000	\$400	-\$1,600
106530.4150	MAINT. COATINGS/REPLACE.	\$325,000	\$418,289	\$93,289
106530.4201	SIDEWALKS & GUTTERS	\$30,000	\$11,321	-\$18,679
106530.4202	SIGNS/TRAFFIC CONTROL	\$20,000	\$24,035	\$4,035
106530.4250	ROADSIDE STRUCTURES	\$8,000	\$300	-\$7,700
106530.4704	TOOLS/SMALL EQUIPMENT	\$1,000	\$871	
106530.6250	DRAINAGE MAINTENANCE	\$3,000	\$1,179	-\$1,821
106530.6301	WEED CONTROL	\$2,000	\$1,342	-\$658
106530.7001	EQUIPMENT RENTAL	\$500	\$0	-\$500
106530.7450	ELECTRICITY	\$12,000	\$9,876	-\$2,124
	TOTAL	\$412,012	\$470,710	
ROADS TOTALS		\$495,000	\$550,822	\$56,162

POLICE DIVISION

ACCOUNT	DESCRIPTION	FY 07 BUDGET	YEAR TO DATE TOTALS	BUDGET AMEND
SALARIES				
107010.1001	SALARIES/OFFICERS	\$410,000	\$365,407	-\$44,593
107010.1003	OVERTIME	\$7,500	\$5,537	-\$1,963
	TOTAL	\$417,500	\$370,944	
BENEFITS				
107020.2001	SOCIAL SECURITY	\$31,912	\$26,256	-\$5,656
107020.2101	HOSPITALIZATION	\$33,216	\$24,912	-\$8,304
107020.2201	RETIREMENT	\$17,699	\$16,488	-\$1,211
107020.2202	VSRS/LIFE INSURANCE	\$1,862	\$1,526	

		TOTAL	\$84,689	\$69,183	
	EXPENSES				
107030.4801	TRAVEL & TRAINING		\$8,500	\$6,982	-\$1,518
107030.5201	UNIFORM ALLOWANCE (OFF.)		\$6,000	\$6,274	\$274
107030.5202	UNIFORMS (TOWN)		\$1,500	\$491	-\$1,009
107030.6102	POLICE CONFERENCE		\$400	\$0	-\$400
107030.7201	PHOTOGRAPHY		\$300	\$0	-\$300
107030.7300	OFFIC SUPP/EQUIP MAINT		\$4,000	\$4,630	\$630
107030.7302	EQUIP. REPAIRS & SUPPLIES		\$3,000	\$3,500	\$500
107030.7304	VEHICLE MAINTENANCE		\$4,900	\$9,429	\$4,529
107030.7901	DRUG ENFORCEMENT		\$15,000	\$12,674	-\$2,326
107030.7903	ACADEMY DUES		\$3,700	\$0	-\$3,700
107030.7904	BICYCLE PATROL		\$200	\$180	
	COMMUNITY/YOUTH				
107030.7905	PROGRAMS		\$5,000	\$22,881	\$17,881
107030.7906	GRANT FUNDED EXPENDITURES		\$5,000	\$8,487	\$3,487
107030.7907	AMMUNITION		\$1,400	\$348	-\$1,052
107030.7908	POLICE DRUG DOG		\$4,500	\$2,396	-\$2,104
107030.8203	CELL PHONE ALLOWANCE		\$3,600	\$3,132	-\$468
107030.8501	SUNDRY		\$1,200	\$860	-\$340
		TOTAL	\$68,200	\$82,264	
	CAPITAL IMPROVEMENTS				
107090.9650	PATROL VEHICLE		\$26,500	\$26,656	\$156
		TOTAL	\$26,500	\$26,656	
	TOTAL POLICE		\$596,889	\$549,047	-\$47,487

EMERGENCY DISPATCH DIVISION

ACCOUNT	DESCRIPTION	FY 07 BUDGET	YEAR TO DATE TOTALS	
	SALARIES			
107510.1001	SALARIES/DISPATCHERS	\$172,000	\$132,203	-\$39,797
107510.1003	OVERTIME	\$1,500	\$744	-\$756
	TOTAL	\$173,500	\$132,947	
	BENEFITS			
107520.2001	SOCIAL SECURITY	\$13,274	\$9,422	-\$3,852
107520.2101	HOSPITALIZATION	\$16,608	\$9,901	-\$6,707
107520.2201	RETIREMENT	\$1,466	\$3,633	\$2,167
107520.2202	VSRS/LIFE INSURANCE	\$477	\$375	-\$102
	TOTAL	\$31,825	\$23,331	

EXPENSES

107530.4801	TRAVEL & TRAINING-DISP.	\$1,500	\$960	-\$540
107530.5201	UNIFORM ALLOWANCE (DISP	\$1,400	\$1,170	-\$230
107530.5202	UNIFORM (TOWN-FOR DISP)	\$500	\$400	-\$100
107530.7300	OFF. SUPPLIES/EQUIP. MAIN	\$12,000	\$8,162	-\$3,838
107530.8202	E911 LINE FEES	\$6,000	\$5,487	-\$513
107530.8203	911 ADDRESSING	\$1,100	\$472	-\$628
107530.8501	SUNDRY	\$200	\$0	-\$200

TOTAL

\$22,700	\$16,651	
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CAPITAL IMPROVEMENTS

107590.9270	911 EQUIP. RESERVE FUND	\$10,000	\$10,000	
	TOTAL	\$10,000	\$10,000	

TOTAL DISPATCH

\$238,025	\$182,929	-\$55,096
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TOTAL EXPENDITURES
GENERAL FUND

\$3,635,915	\$3,713,935	\$80,921
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REVENUES

104001.0100	REAL ESTATE TAX LEVY	\$460,000	\$463,952	\$3,952
104001.0125	TANGIBLE PROP. TAX LEVY	\$320,000	\$342,546	\$22,546
104001.0130	DEL.TAX,INTEREST,PENALTY	\$38,000	\$30,230	-\$7,770
104001.0500	MEALS TAX	\$432,000	\$379,268	-\$52,732
104001.0600	BANK FRANCHISE TAX	\$46,000	\$58,478	\$12,478
104010.0100	SALES TAX	\$115,000	\$124,604	\$9,604
104010.0200	BUSINESS LICENSE	\$120,000	\$118,612	-\$1,388
104010.0300	MOTOR VEHICLE LICENSE	\$71,000	\$71,502	
104010.0500	UTILITIES TAX	\$295,000	\$304,827	\$9,827
104010.0600	TRANSIENT OCCUPANCY TAX	\$345,000	\$327,561	-\$17,439
104015.0100	FINES	\$36,000	\$32,317	-\$3,683
104020.0100	INTEREST ON SAVINGS	\$70,000	\$92,885	\$22,885
104041.0100	BANNER DONATIONS	\$25	\$0	-\$25
	CEMETERY CLEANUP			
104041.0150	DONATION	\$1,000	\$925	-\$75
104041.0200	USER FEES	\$25,000	\$25,427	
104041.0500	BUILDING PERMITS	\$60,000	\$89,543	\$29,543
104041.0600	ZONING ADVERTISEMENTS	\$8,500	\$2,490	-\$6,010
104045.0100	GRANTS/LITTER	\$2,000	\$2,187	
104049.0100	SALE OF CAPITAL ASSETS	\$2,000	\$0	-\$2,000
104051.0100	ABC PROFITS	\$5,000	\$5,184	
104051.0200	OPTIMUM CHOICE/RET.SPOUSE	\$14,100	\$17,559	\$3,459

104051.0300	VA FIRE PROGRAMS	\$7,000	\$10,471	\$3,471
104061.0100	REVENUE SHARING - USFWS	\$3,700	\$0	-\$3,700
104061.0105	HARBOR ADMINISTRATION	\$2,000	\$2,000	
104091.0100	OVERAGE/SHORTAGE RECOVERED COST FROM	\$0	-\$18	
104101.0200	WATER	\$105,144	\$105,144	
104201.0100	PUBLIC WORKS MISC. REV	\$20,000	\$6,623	-\$13,377
104303.0100	MISCELLANEOUS INCOME	\$10,000	\$26,337	\$16,337
104303.0300	TIPPING FEE REFUND - CTY.	\$74,000	\$73,186	-\$814
104401.0100	LAW ENFORCEMENT FUNDS	\$124,446	\$124,448	
104401.0150	POLICE DONATIONS/GRANTS	\$20,000	\$50,409	\$30,409
104401.0200	911 DISPATCH REVENUE	\$15,000	\$17,525	\$2,525
104401.0300	911 LOCAL TAX	\$42,000	\$19,882	-\$22,118
104501.0100	VDOT MAINTENANCE FUNDS	\$495,000	\$492,537	-\$2,463
104501.0101	ROAD PERMIT FEES	\$1,000	\$600	
104501.0103	DMV AGENCY COMPENSATION CDBG BROADBAND PLAN	\$13,000	\$14,604	\$1,604
104501.0120	GRANT	\$0	\$12,750	\$12,750
104545.0130	DCR GRANT - LAND ACQUISIT	\$0	\$500,000	\$0
104701.0400	TRF. FROM RAMP REPAIR FND	\$63,000	\$24,025	-\$38,975
104701.1000	TRF.FROM GEN.FUND SAVINGS	\$100,000	\$240,000	\$140,000
104940.8900	TRF. FROM MOSQUITO CTRL.	\$75,000	\$7,100	-\$67,900
	TOTAL REVENUES	\$3,635,915	\$4,217,720	\$80,921

MAIN STREET

ACCOUNT	DESCRIPTION EXPENDITURES	FY 07 BUDGET	YEAR TO DATE TOTALS	BUDGET AMEND
202030.7101	MAINTENANCE	\$7,833	\$1,597	-\$6,236
202030.7401	ELECTRICITY	\$6,000	\$788	-\$5,212
202030.7601	TRF. TO LOAN POOL	\$4,820	\$4,820	
	CAPITAL IMPROVEMENTS			
202090.9711	MAIN STREET PROJECT	\$404,667	\$20,490	-\$368,171
	TOTAL	\$423,320	\$159,902	-\$379,619

ACCOUNT	DESCRIPTION REVENUE	FY 07 BUDGET	YEAR TO DATE TOTALS	BUDGET AMEND
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204501.0100	PROGRAM INCOME	\$35,000	\$29,557	-\$5,443
204501.0110	CDBG MAIN STREET	\$0	\$11,526	
204501.0115	TEA-21 GRANT MAIN ST	\$277,000	\$23,075	-\$277,000
204501.0130	BOATING INFRAST GRANT	\$43,500	\$8,301	-\$35,199
204501.0150	DCR OUTDOORS FUND GRANT	\$0	\$81,600	
204501.0200	LOAN REPAYMENT	\$4,820	\$5,843	\$1,023
204501.8900	TRANSFER FROM GEN. FUND	\$63,000	\$0	-\$63,000
	TOTAL	\$423,320	\$159,902	-\$379,619

HARBOR FUND

ACCOUNT	DESCRIPTION	FY 07 BUDGET	YEAR TO DATE TOTALS	BUDGET AMEND
	EXPENDITURES			
	SALARIES			
308010.1001	SALARIES	\$26,167	\$ 19,248	-\$6,919
308010.1003	OVERTIME	\$200	\$ -	-\$200
	TOTAL	\$26,367	\$ 19,248	
	BENEFITS			
308020.2001	SOCIAL SECURITY	\$2,018	\$ 1,464	-\$554
308020.2101	HOSPITALIZATION	\$4,152	\$ -	-\$4,152
308020.2201	RETIREMENT	\$1,215	\$ 915	-\$300
308020.2202	VRS LIFE INSURANCE	\$128	\$ 87	-\$41
	TOTAL	\$7,513	\$ 2,466	
	OPERATION EXPENSES			
308030.3100	ADMIN. EXPENSE/TOWN	\$2,000	\$ 2,000	\$0
308030.7300	OPERATIONS, MAINT., ETC.	\$10,000	\$ 14,533	\$4,533
308030.8501	SUNDRY	\$1,000	\$ -	-\$1,000
	TOTAL	\$13,000	\$ 16,533	
	CAPITAL IMPROVEMENTS			
308090.9124	TRF TO RESERVES	\$0		\$219,373
308090.9126	CMH REPLACEMENT PROJECT	\$302,720	\$ 26,245	-\$276,475
	TOTAL	\$302,720	\$ 26,245	
	TOTAL HARBOR BUDGET	\$349,600	\$64,492	-\$65,735

REVENUE

ACCOUNT	DESCRIPTION	FY 07 BUDGET	YEAR TO DATE TOTALS	
304031.0100	INTEREST ON HARBOR SAVINGS	\$2,600	\$9,568	\$6,968
304031.1000	HARBOR RENT	\$40,000	\$50,548	\$10,548

304031.1001	RENT NEW SLIPS (RESTROOM)	\$9,000	\$286	-\$8,714
304031.1002	SUBLEASES	\$15,000	\$17,608	\$2,608
304031.1003	DRY/WINTER STORAGE	\$2,000	\$680	-\$1,320
304031.1004	LOADING DOCK	\$5,000	\$5,175	\$175
304031.1050	VA PORT AUTHORITY GRANT	\$276,000	\$200,000	-\$76,000
TOTAL REVENUE		\$349,600	\$283,864	-\$65,735

TROLLEY FUND

ACCOUNT	DESCRIPTION	FY 07 BUDGET	YEAR TO DATE TOTALS	BUDGE T AMEND
EXPENDITURES				
SALARIES				
703010.0100	SALARIES	\$48,500	\$25,961	-\$22,539
	TOTAL	\$48,500	\$25,961	
BENEFITS				
703020.2001	SOCIAL SECURITY	\$1,900	\$1,917	
	TOTAL	\$1,900	\$1,917	
OPERATION EXPENSES				
703030.3401	INSURANCE	\$5,500	\$642	-\$4,858
703030.4401	SIGNS/PRINTING/ADVERTISE	\$1,500	\$6,609	\$5,109
703030.4701	FUEL	\$3,500	\$9,074	\$5,574
703030.7302	EQUIPMENT REPAIRS/MAINT	\$9,500	\$5,453	-\$4,047
703030.8501	OTHER EXPENSES	\$5,000	\$52,030	\$47,030
	TOTAL	\$25,000	\$73,808	
CAPITAL IMPROVEMENTS				
703090.9001	TROLLEY PURCHASE	\$0	\$32,384	\$32,384
	TOTAL EXPENDITURES	\$75,400	\$134,070	\$58,653

REVENUE

ACCOUNT	DESCRIPTION	FY 07 BUDGET	YEAR TO DATE TOTALS	BUDGE T AMEND
704501.0100	TROLLEY GRANTS	\$55,200	\$120,912	\$44,423
704501.0110	PROGRAM INCOME	\$5,000	\$5,790	
704501.8900	TRANSFER FROM GEN. FUND	\$15,200	\$29,430	\$14,230
	TOTAL REVENUE	\$75,400	\$156,131	\$58,653

WATER FUND

ACCOUNT	DESCRIPTION	FY 07 BUDGET	YEAR TO DATE TOTALS	BUDGE T AMEND
	EXPENDITURES			
	SALARIES			
806210.1001	SALARIES	\$146,330	\$129,066	-\$17,264
806210.1003	OVERTIME	\$3,000	\$2,275	-\$725
806210.1004	PUMP DUTY	\$9,000	\$9,616	\$616
	TOTAL	\$158,330	\$140,956	
	BENEFITS			
806220.2001	SOCIAL SECURITY	\$12,113	\$10,048	-\$2,065
	HOSPITALIZATION	\$20,760	\$16,608	-\$4,152
806220.2201	RETIREMENT	\$6,790	\$5,758	-\$1,032
806220.2202	VRS LIFE INSURANCE	\$715	\$559	-\$156
	TOTAL	\$40,378	\$32,974	
	OPERATION EXPENSES			
806230.4401	OFFICE SUPP/EQUIP MAINT	\$3,000	\$3,816	\$816
806230.4403	POSTAGE	\$5,000	\$3,196	-\$1,804
806230.4704	TOOLS	\$500	\$551	\$51
806230.4705	CHEMICALS	\$6,000	\$6,236	\$236
806230.6101	DUES/LICENSES	\$700	\$1,125	\$425
806230.6200	OTHER WATER DEPT EXPENSE	\$500	\$627	\$127
806230.7301	BUILDING MAINT/REHAB	\$500	\$1,473	\$973
806230.7302	EQUIPMENT REPAIRS	\$500	\$0	-\$500
806230.7400	RAW WATER PURCHASE (NASA)	\$2,000	\$0	-\$2,000
806230.7401	ELECTRICITY	\$40,000	\$41,517	\$1,517
806230.7402	LP GAS	\$300	\$339	\$39
806230.8101	DISTRIBUTION & REPAIRS	\$20,000	\$18,962	-\$1,038
806230.8103	SUPPLY REPAIRS	\$15,000	\$19,223	\$4,223
806230.8202	PAGER/WELL MONITORING	\$1,000	\$292	-\$708
806230.8204	MISS UTILITY	\$700	\$464	-\$236
806230.8501	SUNDRY	\$200	\$27	-\$173
806230.8601	REIMBURSEMENT TO FUND 10	\$105,144	\$105,144	
806230.8750	REGULATION COMPLIANCE	\$200	\$1,735	\$1,535
	STATE GROUNDWATER			
806230.8770	PERMITS	\$6,042	\$6,695	\$653
	TOTAL	\$207,286	\$211,422	
	CAPITAL IMPROVEMENTS			
806290.9101	WATER MAIN EXTENSIONS	\$30,000	\$16,038	-\$13,962
806290.9201	AQUIFER TEST PLAN	\$20,000	\$391	-\$19,609

806290.9505	WATER BOND-SUPPLY MAIN ST	\$123,871	\$113,549	-\$10,322
806290.9506	WATER BONDS	\$380,002	\$248,500	-\$131,502
806290.9600	WATER TANK PAINTING CTP	\$270,000	\$235,099	-\$34,901
806290.9601	WATER TANK ROOF REPAIR	\$0	\$124,950	\$124,950
	WATER TANK ROOF REPAIR			
806290.9602	RES	\$0	\$149,951	\$149,951
806290.9846	BASE MAPPING/GIS SYSTEM	\$2,000	\$867	-\$1,133
	TOTAL	\$825,873	\$889,345	
	TOTALS:	\$1,231,867	\$1,274,697	\$42,830

REVENUE

ACCOUNT	DESCRIPTION	FY 07 BUDGET	YEAR TO DATE TOTALS	BUDGE T AMEND
804101.0100	WATER RENT	\$790,000	\$740,108	-\$49,892
804101.2200	WATER ADJUSTMENTS	-\$2,000	-\$4,082	-\$2,082
804131.0100	WATERLINE EXTENSIONS	\$20,000	\$14,468	-\$5,532
804131.0200	SERVICE CONNECTIONS	\$30,000	\$14,779	-\$15,221
804131.0300	INTEREST ON WATER SAVINGS	\$15,000	\$21,523	\$6,523
804131.0400	MISCELLANEOUS	\$1,000	\$0	-\$1,000
804131.0500	AVAILABILITY FEES	\$190,000	\$23,400	-\$166,600
804701.0100	TRANSFER FR WATER RESERVE	\$187,867	\$224,501	\$36,634
804701.0700	TRANSFER FR GENERAL FUND	\$0	\$240,000	\$240,000
	TOTAL	\$1,231,867	\$1,274,697	\$42,830

5. Resolution, Correction of the General Public Improvement Obligation Bond (2005)

Ms. Hipple, Director of Finance, stated that during the recent audit of the Town's financial statements, it was discovered that the amortization schedule published in the bond did not reflect the amount billed by Wachovia Bank. It was found that there was a typographical error on page one of the bond agreement. The bank has requested that Council adopt a resolution to make the Bond Documents correct.

Councilwoman Conklin made a motion, seconded by Vice Mayor Speidel to adopt the proposed resolution, unanimously approved:

**AMENDING RESOLUTION TO CORRECT
THE GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND,
SERIES 2005, ISSUED BY THE TOWN OF CHINCOTEAGUE, VIRGINIA, ON
OCTOBER 5, 2005**

WHEREAS, on October 5, 2005, the Council (the “Council”) of the Town of Chincoteague, Virginia, issued and sold its \$1,200,000 General Obligation Public Improvement Bond, Series 2005 (the “Bond”), to Wachovia Bank, National Association (the “Bank”); and

WHEREAS, it has been determined that the Bond delivered to the Bank contained a typographical error in the amount of the combined monthly payment of principal and interest, and the Council desires to correct such typographical error;

**BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF
CHINCOTEAGUE, VIRGINIA:**

1. The payment amount in the second sentence of the first paragraph of the Bond is hereby corrected to insert \$11,919.03 in the place of \$11,913.03. The Director of Finance of the Town is hereby authorized and directed to have prepared a corrected page 1 of the Bond and to substitute such page on the original Bond held by Wachovia Bank, National Association.

2. This resolution shall take effect immediately.

6. *Setting the Date for a Public Hearing for a repeal of Section 2.149 Sight Distance Triangle*

Councilman Howard made a motion, seconded by Councilwoman Richardson to schedule a public hearing for the repeal of Section 2.149 Sight Distance Triangle. The motion was unanimously approved.

7. *Setting the Date for a Public Hearing to change the Zoning Ordinance for Exterior Door Landings*

Mr. Anderson gave a brief description of the issue. He stated that expanding the landing for exterior doors from 3 feet x 3 feet to 5 feet x 5 feet was a safety concern. Staff felt that allowing a door landing of 5 feet x 5 feet will allow for maneuverability especially when considering persons with disabilities. Councilman Howard asked if Mr. Anderson’s short presentation was for informational purposes. Mr. Anderson stated that it was for informational purposes. Councilman Ross asked if this issue dealt with the stairs leading up to the door landing. Mr. Anderson stated that it only dealt with the actual door landing and not the stairs.

Councilwoman Conklin made a motion, seconded by Councilwoman Richardson to schedule a public hearing. The motion was unanimously approved.

8. *Safety & Transportation Committee Report of September 6, 2007*

Mayor Tar presented the following report of the Safety Advisory and Transportation Committee:

A. Emergency Management Report

i. EOP Revision – Mr. Rush stated that Mr. Nelson Jester has been a great help with the EOP revision and that he planned to begin a hard copy revision by the middle of September. Mr. Rush advised that each member has received an After Action Report for ESVAX 07 and that parts of the report are going to be used to update the EOP.

ii. Training – Mr. Rush stated that there is a CERT class being held at the Chincoteague Community Center. Residents from Chincoteague, Captains Cove, and members from the Eastern Shore Area on Aging are participating. Mr. Rush also advised the committee that there was an Emergency Medical Technician Course being held at the fire station. Twenty students are enrolled. The students are from Chincoteague and other areas of the County. Mr. Rush believes there will be 3 or 4 students that will sign up locally to become volunteers, which will strengthen the volunteer ranks of EMS. Mr. Rush also advises that he will be implementing an Advanced Life Support continuing education class for the career EMS providers at which time they will also have their monthly staff meeting. He advised that he is also opening the class up to local volunteers and volunteers from the County. Councilman Wolffe advised that it would be a good idea to have Stephen Furness put an article in the paper about the ALS CE program. Mr. Rush has scheduled CPR class for the Police Department. Paramedic Drew and Paramedic Holloway will be teaching the classes. It is Mr. Rush's goal to have all Town employees trained in CPR by the end of the year. Mr. Rush advised the committee that the USCG could not do the ICS 300 training; however, he found an ICS 300 & 400 class in Melfa September 29 and 30th from 09:00 – 17:00 and October 2 and 4th from 18:00 – 22:00. Let him know if anyone is interested in signing up. ICS 100, 200, IS 700 and IS 800 are prerequisites.

iii. EMS Staffing - Mr. Rush updated the committee on the new EMS staffing. Since August the 5th, the career EMS employees have logged 81 EMS calls. Councilman Wolffe questioned if this was both volunteer and career or only career. Mr. Rush advised Councilman Wolffe that this was only career calls. Mr. Rush stated that as of today they have already logged 16 calls in September, which is busy for September. Councilman Ross questioned if there were any tallies kept on whether the calls are visitors or locals. Mr. Rush advised that he did not, but has an idea after reading through reports that most were locals. Councilman Wolffe asked how many of those calls were true ALS calls. Mr. Rush advised that he did not have the information in front of him, but recalls 68. Councilman Wolffe stated that his thoughts were that as we increase coverage in the future, that it may be beneficial to have a BLS unit as well. Mr. Rush advised that he is seeing a faster response from the volunteers as well as coming out more during the day so that one employee can stay behind to get out a second ambulance with a volunteer. Councilman Ross questioned the times of

CERT class. Mr. Rush advised the class was currently full and that it went from 09:00 to 17:00 daily. Councilman Wolffe questioned the age of EMS personnel to volunteer. Mr. Rush stated that a 16 year old can ride the ambulance, but to ride by themselves they must be 18.

iv. Information (Fire / EMS Study by the County) - The Accomack County Board of Supervisors approved the monies for a Fire and EMS study for budget FY 07. The study has been completed and is now ready for viewing. The study can be viewed at www.acdps.net.

The study suggests the Town of Chincoteague to hand over their three EMS employees to the County Department of Public Safety, to better streamline the county. It also suggests that the county charge a fire/EMS tax for Chincoteague. This tax revenue would be placed in the county's funds.

Also, the suggestion is for a countywide fire chief and that all companies turn their EMS billing money over to the county for services.

The Accomack County Fire Commission has heard a presentation from All Hands Consulting as well as the Accomack County Board of Supervisors. Various members from the Town and Fire Company were present. These meetings were informational. Mr. Rush said that some of the supervisors have requested that the County Fire Companies submit a letter supporting 10 – 12 actions from within the study. Mr. Rush said the Fire Commission meets the third Thursday of the month and that the study should be the hot topic.

v. Information – Mr. Rush stated that his intern Mr. John P. Lewis had applied for a grant in the spring from the Department of Fire Programs as part of his internship. Mr. Rush has found out that the grant for \$4,474.45 had been approved. The grant will be a 50/50 match for the Chincoteague Vol. Fire Co. They will be able to purchase wild land firefighting gear to include chainsaws. Mayor Tarr suggests that a letter be sent to Mr. Lewis recognizing his efforts. Councilman Ross asked what the SOP for a woods fire on Assateague consisted of. Mr. Rush advised that he did not know but would have to direct that question to the fire chief. Mr. Rush gave an update on a materializing tropical storm (later known as Gabrielle).

Councilman Ross questioned Mayor Tarr about a secondary EOC at NASA. Mayor Tarr advised that the Town was in the process of entering into a memorandum of understanding to have a secondary EOC on base as well as some dormitory space in the event that we were there a while. Councilman Ross questioned who will be responsible for equipment in the secondary EOC. Mayor Tarr said NASA will have phone lines and the EOC staff would take their laptop computers. Councilman Ross questioned how we would know to go their. Mayor Tarr said it would depend on the size and magnitude of the storm. Councilman Ross states there should be a plan. Mayor Tarr advised one would be drafted after the MOU with NASA is finalized. Councilman Ross agreed that a secondary EOC and that he was sure the proper planning would be done. He also stated that know one needed to be on Chincoteague if we were facing a category 3 storm. Mayor Tarr said that other issues with the fire company needed to be worked out as well as putting names and badges to those 10 – 12 people that will go to NASA.

iv. Bike Path Safety – Mr. Rush stated that he was informed by Councilman Ross about the drain across the street along Deep Hole Road has a large drop-off and some type of barrier would suffice. The Mayor mentioned that Mr. Cosby is taking care of the situation.

Councilman Ross made a comment that he would like to see a barrier similar to the barrier that the Assateague Park has along beach road near the pony pin.

2. Committee Member Comments

- Councilman Ross concerned that the barriers on the bike trail on Deephole Rd, requests a side panel similar to the barriers on Assateague by the horse pound. Mayor Tarr advises that the issue will be sent to Mr. Cosby.
- Councilman Ross concerned about parking downtown on the weekends. He is also concerned about parking on Maddox Blvd after the bridge is placed there. Councilman Ross suggests that council look into purchasing estate properties in the area to allow for more parking.
- Councilman Ross enquiring if a study will be done about the traffic flow on Maddox and turn lanes to alleviate traffic hazards. Mayor Tarr advised that VDOT did a study when the Deephole Rd. light was installed. The study puts a classification rating of A-E on the flows. That intersection was a class C and the study was to be good until 2020. VDOT believes that a light at Main St. and Maddox Blvd. will improve traffic flows in that area or at least not get any worse. Councilman Ross suggests that maybe redirecting traffic to Halley Whealton Smith Dr. would ease traffic flows. Mr. Tarr advises they will ask Mr. Holloway with VDOT if a study was or will be done about alternate traffic patterns. Councilman Wolfe suggests that information needs to be obtained to see if a Left Turn lane will be included in the traffic pattern. If not, it could potentially be a real mess. Councilman Wolfe suggests we advocate such a turn lane. Mayor Tarr states that the Town could add a turn lane after the fact but not with federal money from VDOT. Councilman Ross states that he thinks there is a right-a-way from Deephole Rd. to Chicken City near the Dollar General store. Mayor Tarr advised that is correct, but highly controversial because there are properties built in the right-a-way now.
- Mayor Tarr commented on his meeting with Mr. Jester. Mr. Jester says that we need to get information out. Using the web page was a great way. Mr. Rush advised that he sent information to the Mr. Chris Mills to update the Town's web page. Mayor Tarr suggests we test the phone lines in the EOC. He also stated we need to contact all involved parties to see if there is anything they want to add to their EOC stations.
- Mayor Tarr stated he was concerned about the equipment that was located in the channel owned by American Bridge Co. Mr. Rush advised he had been in contact with American Bridge to go over site safety plans as well as hurricane plans. American Bridge told him they would move the equipment out when a storm came. Further conversation in a separate meeting yielded information from the Coast Guard that the anchors would hold the barges in place. Mayor Tarr would like a meeting with American Bridge Company to confirm their plans.
- Councilman Ross commented that Island Communications tested the phone lines a few years ago and all was ok. He also asked Mr. Rush how many computers would be needed. Mr. Rush advised two would be sufficient. Councilman Ross questioned how many connections to the internet there were. Town Manager Ritter advised that there is now a wireless connection.
- Mayor Tarr also states that Mr. Jester recommends that we have a separate work station for call takers in the EOC.

- Mayor Tarr states he is looking for available grant monies as well as help through state and federal agencies to obtain a Fire/Rescue/Police boat for the island under advisement of Mr. Jester.

Councilman Howard made a motion to adopt the Safety Advisory and Transportation Committee report, seconded by Councilwoman Speidel. The motion was unanimously approved.

9. Mayor & Council Announcements or Comments

- Mr. Ritter announced there will be a workshop with the Town's wastewater consultants on Thursday, September 27, 2007 at 7:00 PM at the Community Center.
- Councilwoman Richardson just wanted to remind people that there will be a Planning Commission meeting Tuesday, September 25, 2007 at 7:00 PM in the Council Chambers.
- Mayor Tarr wanted to thank Mr. Anderson for putting together the stakeholder meetings and staying the entire day to hear from different citizens.

10. Closed Meeting in Accordance with Section 2.2-3711(A) (1) of the Code of Virginia.

Councilman Howard moved, seconded by Vice Mayor Speidel to convene a closed meeting under Section 2.2-3711(A)(1) of the Code of Virginia to discuss personnel matters. Unanimously approved.

Councilman Ross moved, seconded by Councilwoman Conklin to reconvene in regular session. Unanimously approved.

Councilwoman Richardson moved, seconded by Vice Mayor Speidel to adopt a resolution of certification of the closed meeting.

WHEREAS, the Chincoteague Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A)(1) of the Code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Chincoteague Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

VOTE: Ayes- Conklin, Speidel, Richardson, Howard, Ross

Nays- None

Absent- Wolffe

Adjournment of Meeting

Mayor Tarr announced that the next meeting will be on Monday, October 1, 2007 at 7:30 pm. Councilwoman Howard motioned, seconded by Councilwoman Conklin, to adjourn the meeting. The motion was unanimously approved.

Mayor

Town Manager

Public Works Committee Meeting
September 11, 2007
MINUTES

Chairman Wolffe called the meeting to order at 5:42 pm.

Present: Hon. Glenn Wolffe, Chairman
 Hon. John Tarr
 Hon. Terry Howard

 Mr. Michael Cosby
 Mr. Robert Ritter
 Ms. Nancy Conklin
 Mr. David Ross
 Mr. Ray Rosenberger
 Mr. Jack Van Dame
 Ms. Helen Merritt

Public Participation – Ms. Helen Merritt voiced her concern about her water bill and the fact that her water meter had not been read for some time. She also questioned the amount of the current bill. A general discussion of the situation ensued, which included the points that there was never a formal request to restore the water service and that the past charges were for actual gallons used. Ms. Merritt believed that the Town should be partly responsible for the charges since the meter has not been read since it was installed. Mr. Cosby stated that the amount of her current bill appeared incorrect and that he would investigate and make corrections.

Mr. Tarr motioned to adopt the agenda as presented. This motion was seconded by Mr. Howard and was approved unanimously.

1. June, July and August 2007 reports. Mr. Cosby briefly reviewed the Public Works projects and activities over the summer. Dr. Wolffe suggested that public announcements be made prior to the start of work on the Church Street project, that the persons who donated the boat in Memorial Park be contacted prior to its removal, and that Mosquito Control driver's records be checked prior to employment.
2. Trash fee relief. Mr. Cosby presented a proposal that would offer exemption to the recently imposed trash collection fees to those who qualify for the existing real estate tax exemption. A general discussion of the tax program's features followed and Mr. Cosby agreed to research and compare the Town and Accomack County code provisions prior to the next Budget and Personnel Committee meeting. Mr. Wolffe motioned to forward this proposal to the Budget and Personnel Committee with recommendations to send to Town

Council for approval. This was seconded by Mr. Howard and approved unanimously.

3. Committee Member Comments – Mr. Tarr thanked staff for their work in putting the trash collection fees in place. Mr. Wolffe suggested that staff begin work soon on the evaluation of alternatives for our trash collection contract. Mr. Cosby expressed his appreciation to Kelly Fox for her effort and abilities in the implementation of the trash collection fee program.

Mr. Howard moved to adjourn the meeting at 6:55 pm. Mr. Wolffe seconded and the motion was unanimously approved.

The next meeting is scheduled for Tuesday, October 9, 2007 at 5:30 pm.

**MINUTES OF THE SEPTEMBER 18, 2007
BUDGET AND PERSONNEL COMMITTEE MEETING**

Members Present

Nancy B. Conklin, Chairwoman

Glenn B. Wolffe

Anita W. Speidel

1. Call to Order.

Chairwoman Conklin called the meeting to order at 5:30 p.m.

2. Public Participation.

There was no public comment.

3. Agenda Adoption.

Councilman Wolffe moved, seconded by Vice Mayor Speidel to adopt the agenda as presented. The motion was unanimously approved.

4. Solid Waste Fee Relief.

During the August meeting of the Budget and Personnel Committee, Mayor Tarr under public participation asked the Committee to consider a relief from the solid waste fee for the elderly and handicapped like was given for real estate taxes. Public Works Director Cosby has researched the matter and proposes that subsection (c) be added to Sec. 46-17 of the Town Code.

- (c) Any parcel that qualifies for exemption from real estate taxes pursuant to section 54-93 shall also be exempt from solid waste collection fees.

Mr. Cosby explained that the county reviews and approves applications from Chincoteague residents and supplies the Town with a list of qualified properties. Using this method will eliminate significant administrative burden related to providing this benefit.

Councilman Wolffe moved, seconded by Vice Mayor Speidel to forward the relief from the solid waste fee to Council.

Councilman Wolffe stated that someone should go through the Town's tax exemption ordinance and ensure that it mirrors Accomack County's tax exemption ordinance.

The motion was unanimously approved.

5. Adjournment.

Vice Mayor Speidel moved, seconded by Councilman Wolffe to adjourn the meeting. The motion was unanimously approved.

**AN ORDINANCE AMENDING SEC. 46-17 OF THE TOWN CODE TO ALLOW FOR RELIEF
FROM THE SOLID WASTE COLLECTION FEE**

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF CHINCOTEAGUE that Section 46-17 of the Chincoteague Town Code be amended to add subsection (c) as follows:

Sec. 46-17. Billing and other charges.

(a) All habitable dwelling units shall be assessed per parcel and charged to the property owner and not the tenant(s) of each parcel.

(b) All solid waste will be billed quarterly and shall be delinquent 30 days after the billing date, with an applicable interest per month charge.

(Amended 6/4/07)

(c) Any parcel that qualifies for exemption from real estate taxes pursuant to Sec. 54-93 shall also be exempt from solid waste collection fees.

(Amended 10/1/07)

At their October 1, 2007 meeting on a motion by _____ and seconded by _____, this amendment was adopted by the Town Council of the Town of Chincoteague.

Ayes

Nays

_____ Approved / _____ Disapproved this _____ of October, 2007.

John H. Tarr, Mayor

Recreation and Community Enhancement Committee Meeting
18 September 2007
MINUTES

Members Present

Hon. Anita Speidel
Hon. Ellen W. Richardson
Hon. David Ross
Mr. Robert Ritter, Town Manager
Mr. Michael Cosby, Public Works Director

Mr. Bob Conklin
Mr. Gene Wayne Taylor
Mrs. Cathy Plant

Call to Order.

Chairwoman Speidel called the meeting to order at 5:30 p.m.

Agenda Adoption.

Mrs. Richardson motioned, seconded by Mr. Conklin, to adopt the agenda. The motion was unanimously approved.

1. Playground Equipment Update.

Mr. Cosby stated that the ship at Memorial Park's playground has been closed and that the tire swings are to be taken down until they can be moved. Mulch has been put down under some equipment but the big issue is finding the money for the mulch. Vice Mayor Speidel stated that there is money in the budget for playground equipment and it may have to be used to bring things to standard. Mr. Cosby stated that the materials are going to cost between \$5,000 and \$6,000 dollars, not including labor. Mrs. Plant was concerned that this type of surface material would float away if the tide would come up into the park. Mr. Cosby stated that the only other alternative surfacing would cost tens of thousands of dollars. He also stated that the borders around the equipment have been raised, which help in the event the tide would come into the park. Mr. Cosby also noted that sand wasn't an option because it is not wheel chair assessable.

Vice Mayor Speidel motioned, seconded by Mr. Taylor, to use the money set aside in the budget to put the mulch down and the other pieces of equipment contingent on the certification. The motion was unanimously approved.

2. Code of Virginia Section 15.2-901 review.

Mr. Ritter read from the State Code Section 15.2-901 item 3 and 3B. He stated that according to the code, the Town could give notice by certified letter, to homeowners in violation, to seek bids from outside providers for the grass cutting on overgrown yards. The Town would be billed and the bill passed on to the homeowner. If not paid in a reasonable amount of time a lien could be put on the property.

Mr. Ritter explained that this was brought up in the past, but Mr. Poulson put a stop to it saying the Town could not do this. He advised that the towns of Onley and Cape Charles have something similar. He asked that the committee consider this as it is not prohibited by State Code.

Mr. Ross asked if there were any copies of where it came before the committee in the past. Mr. Ritter thought it was around this time last year, but would check the archives.

Vice Mayor Speidel asked if we could get copies of the plans for Cape Charles and Onley, so they might help us in drafting our own.

Mr. Conklin asked if they could send it to council now as there were three council people present. Mr. Ritter advised that there needed to be an ordinance put in place first.

There was also discussion that maybe Mr. Poulson needed to be contacted again as to why it couldn't be enforced in the past.

It was the consensus of the committee to continue with this issue.

3. Committee Member Comments.

Councilwoman Richardson had a citizen make a complaint to her that the street sweeper does not come into the town parking lot behind the old post office. There are no trash cans there either. She asked if the street sweeper could come back there and trash cans be placed in areas where they could not be hit.

Mrs. Plant asked if there was ever a sign at the Hallie Whealton Smith trail. She said there is no way to tell there is a trail there, unless you are local.

Mr. Taylor suggested that a portable toilet be placed on the trail near the public works part.

Mr. Conklin asked about the status of the park across the street from the high school and the second trail on Hallie Whealton Smith as well as the kayak launching. It was suggested that a sign be erected that states kayaking is allowed on the property across from the high school.

Councilwoman Richardson thought we needed a campaign regarding painting and fixing up of homes. We need to start planning soon.

4. Adjournment.

Mr. Ross motioned, seconded by Mrs. Richardson, to adjourn the meeting. The motion was unanimously approved.